March 3, 2014

DEANS
DIRECTORS OF ACADEMIC COLLEGES
ADMINISTRATIVE DIRECTORS
REGISTRAR

POLICY FOR AUTHORIZATION FOR CONSORTIUM CREDITS

Universidad Central de Bayamón will accept credits from other accredited institutions of higher education only if the student has previous written permission from the College Director and the Registrar.

Authorization is granted solely to students needing the credits to graduate, and the course is not being offered at the institution. If the course is scheduled during our academic year, the student must take it in the institution. This course must be equivalent in content and number of credits as the course offered by UCB.

General rules for authorization:
1. Student must have a GPA of 2.00 or above and meet the standards of satisfactory academic progress (SAP).
2. Courses taken at UCB with a non-satisfactory grades of (F, NP) may only be repeated in our institution.
3. Student may seek authorization for a maximum of 9 credits.
4. Students must pass courses with a minimum grade of "C", but the grade will not be included in the student’s GPA at UCB. Credits will be taken into consideration for calculation of maximum time and in the percentage of credits attempted.
5. The Registrar will authorize the student to process the authorization at the selected institution.
6. After completing the course, the student will request an official transcript sent to the Registrar of UCB.
7. The Registrar shall validate the course(s).

Effective:

This policy shall take effect immediately and supersedes any other guidelines, rules, policies or procedures that are in contrast to the provisions herein.

Approved:

Lillian Negrón-Colón, Ph. D.
President

LVC/djm